



COMMONS
ON THE GREEN

200 Country Club Blvd. Lexington NC 27292 336-248-3950 lexgolf@lexingtonnc.gov

Date: _____ Name: _____

Address (Including city, state & zip): _____

Phone Number: _____ Two Forms of ID: _____

Lease Date: _____ ***Any changes to this date must have written and signed verification by lessee and lessor.**

If the event cancels 61 or more days prior to the scheduled date - the rent will be fully refunded.

If the event cancels within 31-60 days prior to the scheduled date, and The Commons cannot be rented to another party, 1/2 of the rent will be retained by the City.

If the event cancels within 30 days prior to the scheduled date, and The Commons cannot be rented to another party, the entire rent paid will be retained by the City.

Event Type / Special: _____ Number of Guests: _____

Beginning time: _____ Ending time: _____

All events can only last for six (6) continuous hours. The event begins when the first guests arrive.

Beer / Unfortified Wine: _____ Fortified Wine / Mixed Beverages: _____
(No Special Permit Required - Limit 80 liters) (ABC Permit Required - Limit 8 liters)

Caterer: _____ Approved / Licensed: _____

Police Officer Name(s): _____ Number of Police Hours: _____
Contact Captain Scott Shoaf at 336-243-3302 Police receive \$25 / hour

Police will be paid separately by cash or check.

Total Amount Due \$ _____

Rent Paid \$ _____ Date: _____ (Acct 4670-41100)

Rent Paid \$ _____ Date: _____ (Acct 4670-41100)

Deposit Paid \$ _____ Date: _____ (Acct 1670-24125)

Authorization \$ _____ Date: _____ (Acct 4670-41100)

Deposit Refund \$ _____ Date: _____ (Acct 1670-24125)

Fines Levied \$ _____ Date: _____ (Acct 4670-41101)

Signed Lease _____ Signed Rules _____ ABC Permits _____

The deposit will be refunded only if all rules and regulations have been obeyed, the condition of the building has been inspected and determined that there were no damages, and if the key has been returned to the pro shop.

By signing this agreement, it is hereby understood all of the conditions, fees, licenses and permits associated with renting the Commons on the Green. This agreement is properly signed this the _____ day of _____, 20____.

Commons on the Green (Lessor) _____ Lessee _____